

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

April 9, 2015

Task Force on County Operations & Organization

1. Call to Order

Meeting was called to order by Hanneman at 10:30 a.m.

2. Roll Call

Task Force Members

Members present: Jennifer Hanneman, George Jaeckel, Ron Krueger, Russell Kutz, Joe Nehmer, Timothy Smith, Kathi Cauley, Susan Happ and Steve Nass.

Others Present: Tammie Jaeger, Administration; Benjamin Wehmeier, County Administrator; Jim Schroeder, County Board Chair; Steve Grabow, Community Development Agent; Brian Lamers, Finance Director; Supervisor Walt Christensen and John Hockhammer, Wisconsin Counties Association.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the open meeting law.

4. Review of Agenda

No changes

5. Public Comment

Supervisor Zentner shared his ideas on what he feels the Task Force might look at accomplishing including public input.

6. Communications

- County Board Rules
- Spreadsheet on Jefferson County Committees and Statutory Requirements
- Spreadsheet on Comparison of County Committees
- Forms of Governance – Traditional vs. Policy Governance
- How Our Courts View the Distinction Between Policy and Administration

7. Approval of March 25, 2015 Task Force meeting minutes

Motion by Kutz; Second by Jaeckel to approve the March 25, 2015 Task Force meeting minutes as printed. (Ayes-All) Motion carried.

8. Discussion and possible action on current committee, board and commission responsibilities, size and structure with participation from the Wisconsin Counties Association (WCA)

Several handouts were provided for the Task Force to review. Wehmeier introduced John Hockhammer from WCA. Hockhammer discussed board size in various counties. He explained that a change in leadership or key personnel, number of supervisors on the board or creating a strategic plan can all play a role in the number of committees a county has and their size. He discussed how the State of Wisconsin is different from other states and also talked about Traditional vs. Policy Governance. The idea of organizing intergovernmental meetings was discussed. Hockhammer supported this idea. He suggested coordinating an intergovernmental meeting starting with Jefferson County and expanding from there. Hockhammer addressed questions and comments from the Task Force members. Schroeder would like the Task Force to do some research on reducing the number of standing committees and reducing the number of County Board Supervisors. This will be discussed at a future meeting. No action taken.

9. Discussion and possible action on principle statement

This will be discussed on April 22nd. No action taken.

10. Review information from Department Heads regarding comparable counties

This will be discussed on April 22nd. No action taken.

11. Review information from Department Heads regarding comparable counties

This will be discussed on April 22nd. No action taken.

12. Tentative Future Agenda Items and Meeting Dates (April 22, 2015 8:30 a.m. – UWX & May 6, 2015 at 10:00 a.m. - UWX)

- Approval of April 9, 2015 Task Force meeting minutes (April 22nd)
- Discussion and possible action on principle statement (April 22nd)
- Review information from Department Heads regarding comparable counties (April 22nd)
- Planning Session with Steve Grabow (April 22nd)

Future Agenda Items:

- Discussion and possible action on alternate staffing model to reduce overtime costs in the Sheriff's Office
- Discussion on Jail Assessment Fund
- Discussion and possible action on the county-owned farm
- Review future capital projects
- Report from the Finance Department on future projections – State Levy Caps
- Discussion on shared services:
 - a. Discussion with Mayors & Village Presidents regarding shared services
 - b. Department Head reports including current and potential possibilities for shared services
 - c. Discuss possible shared services with agencies outside of Jefferson County
- Discuss reports from Department Heads regarding their ideas on how things can be done better
- Presentation from other counties on their CQI process
- Information on the barriers and opportunities that may exist with combining services such as Fire and EMS – Krueger
- Possible topics presented by the Wisconsin Counties Association (WCA)
- Discussion and possible action on doing a time study
- Discussion and possible action on agenda format

13. Adjourn

Motion made Jaeckel; Second by Kutz to adjourn at 12:10 p.m. (Ayes-All) Motion Carried.